



# ALL AFRICA CONFERENCE OF CHURCHES (AACC) CONFERENCE DES EGLISES DE TOUTE L'AFRIQUE (CETA)

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14<sup>th</sup> February 2020

## **AACC Member Churches in Kenya AACC Partner Institutions in Kenya**

Dear Brothers and Sisters in Christ,

### **SHORT - TERM (FULL – TIME) POSITION ANNOUNCEMENT**

Receive greetings from the Secretariat, All Africa Conference of Churches.

It is my sincere hope that the grace of God is and has been sufficient to your families and congregations.

As part of our programmatic activities for this year, we are planning a Youth Congress as per the summary below and complete details annexed in the last page:

**Name:** All Africa Youth Congress 2020  
**Theme:** Africa: My Home. My Future  
**Dates:** 27<sup>th</sup> September to 2<sup>nd</sup> October, 2020  
**Venue:** Accra, Ghana

It is on that basis that we advertise the following position:

### **“COMMUNICATION & ADMINISTRATIVE ASSISTANT AT THE AACC SECRETARIAT”.**

We kindly request you to share the information with your respective networks.

We look forward to receiving through your good offices the names, qualifications and recommendations of such candidates for this post.

Your cooperation and earliest response on this matter will be greatly appreciated.

Yours faithfully,

**REV. DR. FIDON MWOMBEKI**  
**GENERAL SECRETARY**

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AACC is a fellowship of 155 member Churches and 25 Christian Councils in 42 African countries.  
La CETA est une communauté de 155 églises et 25 conseils chrétiens dans 42 pays d'Afrique.  
**PRESIDENT:** Rt. Rev. Arnold C. Temple • **GENERAL SECRETARY:** Rev. Dr. Fidon Mwombeki

#### **SUB-OFFICES**

**African Union Liaison Office:** Nifasilk Lafto Sub City, Woreda 03, Addis Ababa, Ethiopia • TEL: +251 11 385 10 08 / + 251 11 385 10 95  
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**ALL AFRICA CONFERENCE OF CHURCHES (AACC)**  
**SHORT - TERM (FULL – TIME) POSITION ANNOUNCEMENT**

**Background:** The AACC is a fellowship of 162 Member Churches, 25 Christian Councils and 13 Theological Institutions in 42 African countries. The organization has its Secretariat in Nairobi, Kenya and a network of Offices in Lome, Togo and Addis Ababa, Ethiopia. AACC has a liaison office attached to the AU in Addis Ababa.

**POSITION: “COMMUNICATION & ADMINISTRATIVE ASSISTANT AT THE AACC SECRETARIAT”.**  
**REPORTING TO: GENERAL SECRETARY**

**A. RESPONSIBILITIES:**

**Administrative Tasks:**

1. Work with AACC member churches, partners, including Government officials (Ministries of Foreign Affairs and Immigration).
2. Prepare meeting documents.
3. Write reports/ minutes of all meetings related to the Congress.
4. Manage the filing and storage all records pertaining to the Congress.

**Digital Communication Tasks:**

1. Manage the email address of the Youth Congress (receiving and responding to emails).
2. Be in charge of the AACC website and social media accounts including developing and updating information.
3. Produce materials for advocacy and communication purposes on emerging issues in the continent; for action and /or inputting into reports.
4. Write, edit, and distribute content, including publications, press releases, speeches, and other information that communicates the organization's activities.

**Event Management Tasks:**

1. Plan for the logistics of the Congress including ticketing, organizing for meeting venues etc.

**Other Duties:**

1. Establish and maintain effective relationships with journalists, and maintain a media database.
2. Produce news writing of high standard on tight deadlines.
3. Keep AACC informed on any breaking news in the continent and world at large.
4. Perform any other duties as may be assigned from time to time.

**B. REQUIREMENTS:**

- 1) Active participation as a member in good standing of AACC member church.
- 2) A graduate (degree) of Communication, English, Business Management, Journalism, Public Relations, or its equivalent.
- 3) Proven experience in digital communication, administrative duties and event management.

- 4) Should possess strategic communication skills for interaction with member churches, partners and staff.
- 5) Proven strong social media skills.
- 6) Strong understanding of the continental and global media environment.
- 7) Proficiency in software tools for journalists.
- 8) Must demonstrate ability to work independently and with minimum supervision even under pressure.
- 9) Should demonstrate professional expertise in the relevant work area.
- 10) Proficiency in English and French is required.
- 11) Must have knowledge in use of MS Office packages including advanced word, Power Point, and Excel.

**C. WORK STATION:** AACC Secretariat, Nairobi - Kenya.

**D. EFFECTIVE DATE:** 1<sup>st</sup> March, 2020.

**E. DURATION:** Nine (9) months

**F. TERMS:** This is a short-term (full-time) engagement with consolidated salary.

**G. APPLICATION:**

1) Applications should be accompanied by:

- i. A Cover Letter.
- ii. Detailed Curriculum Vitae including Names and Addresses of 3 (three) referees.
- iii. Certified copies of both academic and professional qualifications.

2) Interested candidates who meet the above criteria should send their applications to:

**THE GENERAL SECRETARY  
ALL AFRICA CONFERENCE OF CHURCHES  
P.O BOX 14205 – 00800 WESTLANDS,  
NAIROBI KENYA  
Or email to: [admin@aacc-ceta.org](mailto:admin@aacc-ceta.org)**

**H. SUBMISSION:**

**The deadline for submission is 21<sup>st</sup> February, 2020.**

Only short-listed applicants meeting the above requirements will be contacted by 25<sup>th</sup> February, 2020.

**ALL AFRICA YOUTH CONGRESS 2020**  
**AFRICA: MY HOME, MY FUTURE**  
**ACCRA, GHANA**

**Introduction:**

**Africa: My Home, My Future**

Africa: My Home, My Future is a continental campaign focusing on Youth and African Patriotism. The campaign aims to inspire young people to be patriotic to their countries and Africa at large by utilizing their talents towards building a thriving continent.

The African continent is a host to a large population of young people. Estimates say that by the year 2050 the current youth population will be double<sup>1</sup>. Young people are the leaders of today, who need to take up the challenge to transform Africa.

The campaign aims at creating a generational movement made up of youth living in and outside the continent, who are patriotic, have a passion for Africa. AACC organizes the first All Africa Youth Congress, christened "Pan-Africa Youth Congress". It will be the launch of this aspired movement for Africa's transformation. A movement that will steer conversations amongst young people of Africa, on various issues that are affecting them.

**Background**

Africa has the youngest population in the world, which constituted 19% of the global youth population in 2015, numbering 226 million<sup>2</sup>. By 2030, it is predicted that the number of youths in Africa will have increased by 42%. The continent is home to over 1.2 billion people, over 60% of whom fall below the age of 25. But as Africa's youthful population continues to rise, there is uncertainty over the continent's preparedness to tap this resource for economic growth. Yet the continent has challenges that are politically, economically, and socially affecting young people.

All over the continent, there is widespread frustration and agitation by and among young people over limited economic opportunities, growing corruption, rising unemployment, and limited opportunities for political participation<sup>3</sup>. This growing frustration is increasingly manifested in migration of young people from the continent and the global appeal of terrorism and violent extremism and the alarmingly high number of young people being recruited into these extremism groups. Many young people are willing to risk drowning in the Mediterranean Sea, living in appalling detention centres in North Africa, or sleeping in public parks in European cities, rather than remaining in Africa. Yet, contrary to popular belief, young people are not migrating from Africa exclusively for economic reasons, but many think that life outside Africa is better, and they will succeed faster. The reality is that as a result, there is lack of inspiration and commitment to change Africa for the better and make determination to succeed in Africa. This notwithstanding, the continent is gradually becoming a hub for several start-ups and innovators who are breaking all odds and making significant contributions within the business and technology sectors.

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<sup>1</sup> UN Department of Economic and Social Affairs <https://www.un.org/development/desa/en/news/population/world-population-prospects-2017.html> accessed 29/01/20

<sup>2</sup> Population Facts: Youth population trends and sustainable development" (PDF). UN Department of Economic and Social Affairs, Population Division. May 2015. Archived (PDF) from the original on 28 August 2017. Accessed 11/2/19

<sup>3</sup> The 2016 Africa Economic Outlook

Therefore, young people are a large and critically important portion of the population. When offered the right tools and motivation, they can change the African continent. The AACC attaches particular importance to the crucial role that youth can play as powerful agents of change in the development of the continent as well as in preventing and countering negative vices such as irregular migration and human trafficking, violent extremism, xenophobia, drug and substance abuse that continue to perpetuate in the African continent. AACC also recognizes that the future of the continent lies in the potential of our young people as they are needed in this continent to deliver an emerging Africa, the 'Africa we want' as envisioned in Agenda 2063<sup>4</sup> and Agenda 2030.

It is against this background that the AACC in its 2019-2023 Strategy intends to conduct a continental campaign on youth and African patriotism themed "**Africa: My Home, My Future**" to inspire young people to be more patriotic and harness their talents in the transformation of their countries.

### **Rationale**

A peaceful and secure Africa requires an empowered generation of youth who are committed to the holistic transformation of their countries and continent. This campaign proposes to invest in the youth in Africa and rekindle the spirit of Pan African Movement, which in 1945 was spearheaded by young people. Therefore, the AACC seeks to initiate a continental youth campaign on African patriotism that will create platforms for constructive engagements among African youth. AACC will host the maiden Pan African Youth Congress in Accra, Ghana 2020 as a launce to the campaign. This campaign will endeavor to deepen awareness on the potentials and opportunities for young people in Africa.

### **Why Ghana?**

Ghana is the home of one of the famous proponents of Pan-Africanism, Former President Kwame Nkrumah of blessed memory. He is also one of the founding Fathers of the Organization of African Unity. He was an unrepentant advocate of Pan Africanism and the independence of African States. Under his leadership, Ghana played a leading role in African international relations during the decolonization period and independent phase. In this regard, Ghana being among the first set of African nation states to be secure independence led in the emancipation of many African countries.

Ghana is currently rated the most peaceful country in Africa by the Global Peace Index. This makes Ghana one of the hospitable countries in the continent. It is also rated amongst the progressive African countries in Africa.

### **Pan Africa Youth Congress**

The AACC will host the maiden Pan African Youth Congress in 2020. The youth congress will take place on 28 September to 1 October 2020. The conference will be held in Accra, Ghana. The Pan African Youth Congress is designed to harness youth demographic dividends by combining the capacities of young people for the promotion of active citizenship and leadership.

### **Vision**

Africa: My Home, My Future

### **Mission**

To inspire young people to contribute to the transformation of Africa.

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<sup>4</sup> Agenda 2063 Popular Version and AU Roadmap Document on Harnessing the Demographic Dividend through investments in Youth.

## **Objectives**

- To motivate young people to be more patriotic
- To create a viable space for connectivity and networking
- To accelerate constructive conversations and innovative actions

## **Expected Outcomes**

- Emergence of national youth networks actively engaging in decision making processes
- Increased participation of young people in governance and political processes in Africa
- Potent spaces created between entrepreneurs and potential entrepreneurs for ongoing future empowerment
- Youth informed by the dynamics of Agenda 2063 and Sustainable Development Goals (SDGs) for active involvement towards nation building

## **Outputs of the Congress**

- 5000 African Patriotic Youth  
Pan African Youth Congress Accra Commitments

## **Participants of the Congress**

The congress is for youth aged between 15 to 35, currently living in and out of the continent. The youth are to be mobilized from, churches, faith groups, universities, youth focused organizations, youth in the diaspora and those of African descent. The target number of participants is 5,000 youth.

## **Number of congress days**

4 days for the congress event and 2 days for arrival and departure.

Arrival: Sunday 27 September 2020

Congress days:

Monday 28 September 2020 – Thursday 1 October 2020

Departure: 02 October 2020

## **Congress**

The Congress will be in different formats:

1. Panel discussion
2. Concurrent Sessions
3. Story telling
4. Exhibitions
5. High level plenary sessions
6. Music
7. Africa Celebration Night
8. Worship
9. Side Events (hosted by interested organizations)