



# ALL AFRICA CONFERENCE OF CHURCHES (AACC) CONFERENCE DES EGLISES DE TOUTE L'AFRIQUE (CETA)

AACC-CETA

General Secretariat (HQ): P. O. Box 14205, 00800 Westlands, Nairobi, Kenya

Tel: +254 724 253 354, + 254 20 4441483 • E-mail: [secretariat@aacc-ceta.org](mailto:secretariat@aacc-ceta.org) • Website: [www.aacc-ceta.org](http://www.aacc-ceta.org)

August 31, 2020

## AACC Member Churches in Kenya

Dear Brothers and Sisters in Christ,

### **INTERNSHIP ANNOUNCEMENT**

Receive greetings from All Africa Conference of Churches (AACC) Secretariat.

It is my sincere hope that the Grace of God is and has been sufficient to your families and congregations.

The AACC is looking for two (2) interns to work in the Library, Documentation and Archives for a period of 1 month.

We kindly request you to share the information with your respective networks. We look forward to receiving through your good offices the names, qualifications and recommendations of such candidates for this post.

Your cooperation and earliest response on this matter will be greatly appreciated.

Yours faithfully,

**REV. DR. FIDON MWOMBEKI**  
**GENERAL SECRETARY**

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PRESIDENT: Rt. Rev. Arnold C. Temple • GENERAL SECRETARY: Rev. Dr. Fidon Mwombeki

### **SUB-OFFICES**

African Union Liaison Office: Nifasilk Lafto Sub City, Woreda 03, Addis Ababa, Ethiopia • TEL: +251 11 385 10 08 / + 251 11 385 10 95  
E-mail: [aaccoffice.au@aacc-ceta.org](mailto:aaccoffice.au@aacc-ceta.org)

Bureau Régional: 01 B.P. 2268 - Lomé 01, 1235, Rue de la Paix Bè-Château - Lomé-Togo • Tel: +228 22 21 59 24  
Email: [bureauregional@ceta-aacc.org](mailto:bureauregional@ceta-aacc.org)

## **ALL AFRICA CONFERENCE OF CHURCHES (AACC) – INTERNSHIP ANNOUNCEMENT**

**Background:** The AACC is a fellowship of 198 Member Churches and Christian Councils in 42 African countries. The organization has its Secretariat in Nairobi, Kenya and a network of Offices in Lome, Togo and Addis Ababa, Ethiopia. AACC has a Liaison Office attached to the AU in Addis Ababa.

### **POSITION: INTERN – LIBRARY, DOCUMENTATION AND ARCHIVES**

#### **RESPONSIBILITIES:**

1. Helping identify the value of materials in the library and archives
2. Processing of the collection, including physical arrangement (sorting, boxing and labeling)
3. Inventory and describing of materials

#### **REQUIREMENTS:**

1. Active participation as a member in good standing of AACC member church.
2. A graduate or student with a background on communication, library and archives.
3. Good communication and organization skills

**WORK STATION:** AACC Secretariat, Nairobi - Kenya.

**EFFECTIVE DATE:** October 5, 2020

Applications should be accompanied by:

- A Cover Letter.
- Detailed Curriculum Vitae
- Certified copies of both academic and professional qualifications.

Interested candidates who meet the above criteria should send their applications to:

**THE GENERAL SECRETARY**

**ALL AFRICA CONFERENCE OF CHURCHES**

**P.O. BOX 14205 – 00800 WESTLANDS,**

**NAIROBI - KENYA**

**E-mail: [secretariat@aacc-ceta.org](mailto:secretariat@aacc-ceta.org) / [christine@aacc-ceta.org](mailto:christine@aacc-ceta.org)**

#### **DEADLINE FOR SUBMISSION:**

**The deadline for submission is September 20, 2020**

Only short-listed applicants will be contacted.